

## INNER WHEEL CLUBS

**CLUB MEMBER:** The life and soul of Inner Wheel. Without our members this great international organisation of women could not exist.

**HONOURED ACTIVE MEMBER:** An active member who has given outstanding service to Inner Wheel, is honoured by her Club and enjoys full membership rights. A lifetime award.

**HONORARY MEMBER:** A Club may have up to 4 Honorary members, they are elected annually, but have no vote and cannot hold any office in the club.

**CLUB PRESIDENT:** Presides over the Club for one year.

**VICE PRESIDENT:** Assists the President with the intention of taking on the role.

**IMMEDIATE PAST PRESIDENT:** The previous year's President. Has the role of Membership Co-ordinator, to encourage and nurture members both new and not so new.

**SECRETARY:** Deals with the administration of Club affairs.

**TREASURER:** is the custodian of the Club funds.

**CLUB CORRESPONDENT:** Edits the Club Newsletter produces the Club contribution to the District Editor for the Magazine and website.

**I.S.O. or INTERNATIONAL SERVICE ORGANISER:** Corresponds with overseas and NZ "Link" Clubs. Also co-ordinates national and international service projects for the Club.

**THE COMMITTEE:** Club members elected to assist the President in arranging meetings, activities and other administrative tasks for the Inner Wheel year.

**DELEGATE(S):** Members who represent their Club on the District Committee at District. 2 Delegates per Club or 3 if Club has a membership over 51.

## INNER WHEEL DISTRICT

**DISTRICT COMMITTEE:** Is made up of an Exec and Delegates from each Club to provide a cohesive plan of action for groups of Clubs in a geographical region

**DISTRICT CHAIRMAN:** Chairs the District Meeting and oversees the life and health of the District. Also a member of the National Council. (see IW New Zealand)

**DISTRICT VICE CHAIRMAN:** Deputizes for the Chairman in her absence. A District may have 2 Vice Chairmen.

**DISTRICT SECRETARY:** Deals with the administrative affairs of the District Committee.

**DISTRICT TREASURER:** Is the custodian of the funds of the District.

**DISTRICT MEMBERSHIP CHAIRMAN:** Promotes membership extension work of the District.

**EDITOR:** Responsible for the production of the District Magazine and website.

**I.S.O. or INTERNATIONAL SERVICE ORGANISER:** Gives encouragement and support to the Club ISO's and may initiate and organise District aid projects.

**IMMEDIATE PAST CHAIRMAN:** Gives support to and is available to share her knowledge with the District Chairman and Executive. Co-ordinates Membership at large in the District.

### Inner Wheel

The objects are:

To promote true friendship

To encourage the ideals of personal service

To foster international understanding

## INNER WHEEL NEW ZEALAND

**NATIONAL GOVERNING BODY:** Consists of an Executive and the five District Chairmen, whose goals are: Membership, Education, Leadership, Promotion and Publicity, National Conference.

**PRESIDENT & NATIONAL REPRESENTATIVE:** Presides over the affairs of Inner Wheel in New Zealand, chairs National Governing Body meetings and the biennial National Conference, and ensures the nurturing and well being of Districts, Clubs and members throughout the country. The National Representative is the communication link between International Inner Wheel and Inner Wheel NZ.

**VICE PRESIDENT & DEPUTY NATIONAL REPRESENTATIVE:** An Executive member of National Governing Body and if required would deputize for the President.

**IMMEDIATE PAST PRESIDENT:** Co-ordinator of the National Membership Committee liaising with the District Membership Chairmen regarding Club membership, formation of new Clubs and Membership at large.

**SECRETARY:** Deals with the administrative affairs of the Inner Wheel New Zealand.

**TREASURER:** Is the custodian of the funds of Inner Wheel New Zealand and is the financial link for Clubs and Districts with International Inner Wheel.

**COUNCIL MEMBERS:** Are the five District Chairmen who represent their District.

**CONSTITUTION CHAIRMAN:** An appointed position ex-officio to the National Council. Processes Proposals submitted from Clubs, Districts and National Council to ensure they are constitutionally correct. Advises the Council on Constitution matters.

**EDITOR, WEBMASTER and PUBLICIST:** These 3 people work together to publicise and promote IW NZ through digital media, promotional material and the annual "Link" magazine.

## INTERNATIONAL INNER WHEEL

### INTERNATIONAL INNER WHEEL GOVERNING BODY:

Consists of the Executive and 16 Board Directors who control and manage the affairs and funds of International Inner Wheel.

**IIW BOARD DIRECTORS:** Are nominated and elected by Inner Wheel Clubs throughout the world To serve on the International Inner Wheel Board.

**IIW PRESIDENT:** Is elected to represent Inner Wheel throughout member countries, and chairs all meetings relating to International Inner Wheel.

**IIW VICE PRESIDENT:** Would deputise for the President In case of emergency. Also co-ordinates the United Nations NGO Committee reports.

**IIW PAST PRESIDENT:** Remains an Executive Member of the Board giving support to the President, and is responsible for Extension internationally.

**IIW TREASURER:** Is custodian of all member affiliation fees and funds of International Inner Wheel.

**IIW CONSTITUTION CHAIRMAN:** Presides over all constitutional matters of IIW.

**IIW EDITOR MEDIA MANAGER** Manages all digital media of IIW and produces the annual IIW magazine.

**IIW ADMINISTRATOR:** Employed by International Inner Wheel to deal with the administrative affairs of IIW.

## INTERESTING FACTS

**INTERNATIONAL INNER WHEEL DAY:** A day for members to meet together and celebrate Inner

**IIW PRESIDENT'S THEME:** Each in-coming IIW President has the privilege of selecting a theme for her year in office.

**INNER WHEEL NEW ZEALAND DAY:** 1<sup>st</sup> of September

A Walk and Talk day for members

**IIW PRESIDENT:** NZ has had three IIW Presidents, Alison Dowson, Beth McNeill and Carole Young

**UNITED NATIONS:** NGO committees in Vienna, Geneva and New York have IIW representatives.

**IIW BOARD MEMBER:** Represented their country on the International Inner Wheel Board prior to 1995 now replaced by the I.I.W Board Directors.

**INNER WHEEL NEW ZEALAND:** The National Council was formed at the 9<sup>th</sup> IWNZ Conference, Invercargill 1990.

**PROPOSALS:** The term used for voting on issues to change the Constitution or NZ bylaws.

**DISTRICT MEETINGS:** Formal meetings held twice yearly, also a time to meet other members.

**ASSEMBLY OR RALLY:** Leadership training sessions for incoming officers and members taking on new roles in their Clubs.

**IWNZ CONFERENCE:** A National Conference held biennially, to conduct the business of IWNZ and to meet socially.

**IIW CONVENTION:** Convention held in a different member country each three years to conduct the business of International Inner Wheel.

**INNER WHEEL LOGO:** A blue and gold cogged wheel with an added wheel at its centre replacing the 'keyway' of the Rotary wheel.

**A RED ROSE:** Is recognised as the flower emblem of Inner Wheel.

**MARGARETTE GOLDING AWARD:** named after the founding President of IW and is given for highly commendable service in the community.

## INNER WHEEL RESOURCE MATERIAL

**IIW Constitution and Handbook:** The official Constitution Rule book and Handbook for I.W

**Constitution and IWNZ Bylaws & Handbook:** These are the bylaws relating to IWNZ.

**IWNZ National Directory:** Lists all N.Z Clubs and Officers plus International Personnel.

**IIW Directory:** Contains complete listing of Inner Wheel Clubs worldwide – ideal for travelling

**Further resources are available on Inner Wheel Websites:**

**IIW Website:** [Internationalinnerwheel.org](http://Internationalinnerwheel.org)

**IWNZ Website:** [innerwheel.org.nz](http://innerwheel.org.nz)



# THE INNER WHEEL FAMILY TREE

Tracing the branches of the Inner Wheel tree from Club member to President of International Inner Wheel